



Professional Certification Program Criminal Intelligence Certified Analyst (CICA) Application

Respond in full to each question. *Incomplete applications will be returned.*

Personal Details

Name (First, Middle, Last)

Home Address

City

State/Province/Region

Country

Postal Code

Phone Number

Email Address

IALEIA Membership Number

Number of Years Member

Work Details

Agency/Company Name

Work Title (Attach Official Job Description)

Number of Years in Position

Work Address

City

State/Province/Region

Country

Postal Code

Work Phone Number

Work Email Address

Supervisor Name/Title

Supervisor Phone Number



Select qualifying education and experience

Work experience must have been in a criminal intelligence or intelligence analysis position in the government, criminal justice agency, military, or private sector.

A 4-year (Bachelor's) degree, or equivalent and three (3) years work experience.

A 2-year (Associate's) degree, or equivalent and five (5) years work experience.

No college degree and seven (7) years work experience.

Education

Attach copies of all certificates and diplomas received for education.

Select Degree

College Name

Address

Major(s)

Additional Education (if applicable)

Select Degree

College Name

Address

Major(s)

If you have additional Education Experience, please note at the end of the application and attach documentation.



Analytical Experience

Supply information and attach job descriptions for all positions used to meet the experience requirement for certification. Experience beyond that required to qualify is unnecessary.

Job Title	Start Date	End Date
Agency/Company Name		
Work Address		
Supervisor Name/Title		Supervisor Phone Number
Job Duties		

Additional Analytical Experience

Job Title	Start Date	End Date
Agency/Company Name		
Work Address		
Supervisor Name/Title		Supervisor Phone Number
Job Duties		

If you have additional Analytical Experience, please note at the end of the application and attach documentation.



Analytical Training

Applicant **must** complete a recognized 40-hour minimum basic intelligence course. *The **certificate of completion** for the course **must** be provided. Approved courses are listed on the [IALEIA website](#).*

Are you a current Basic Analyst Classification holder?

Yes (attach documentation)

No (complete the below fields)

Course Name

Date Completed

Additional Applicant Information

Education Experience

Analytic Experience



Applicant Certification

I hereby certify that all of the above information is true and complete.

Applicant Signature

Date

I have reviewed IALEIA's Code of Ethics and agree to adhere to these standards for ethics and professional conduct.

Applicant Signature

Date

CICA Certification Application Fee: \$100.00 (*non-refundable*)

To pay online by credit or debit card, please visit the [IALEIA Store](#)

To pay by check, attach fee here and mail completed application and check to: P.O. Box 13857, Richmond, VA 23225. *Make checks payable to IALEIA (Non-US checks must be on banks with US correspondent banks.)*

Applicants may also provide their credit card information for processing (*online submission is preferred*)

Card Type

Card Number

Name on Card

Expiration Date

CVV Code



Professional Certification Committee Member Review *(for IALEIA/PCP Use Only)*

Application Approved?	Yes	No	Approval Date
Examination Scheduled			Written Exam Score
Exam Passed	Yes	No	
Certification Number			Certificate Mailed Date

** Remember to attach any necessary documents to the submission email.**

SUBMIT APPLICATION